



18th October 2022

Dear Parent / Carer,

Re: Parents' Evening – Reception – Year 6

On **Monday 7th & Wednesday 9th November**, there will be a Parents' Evening for Rec - Year 6 when you can discuss the progress of your child with their class teacher. For both sessions, the first appointment will commence at 3.10pm and the last appointment will end at 5.30pm. Your child / children's books will be outside the classroom for you to look at prior to your appointment which will be in the classroom with the teacher. Please wait outside the classroom at your appointment time for the teacher to invite you in. If you have regular review meetings with Mrs Fox to discuss your child's progress, then you do not need to book an appointment unless you have any further concerns. Also, if you need to bring your child / children with you, they will be expected to remain with you at all times.

As in previous parents' evenings we are asking you to please book your appointment via our communication app ParentMail. This has been set up and will go live **on Friday, 21st October at 7pm** and will close 3 days before each evening is due to start. If you have not downloaded the app, please go to the app store and download it for free by searching for ParentMail (PMX).

Can we also ask that there is only one appointment made per child. If there are exceptional circumstances and a further appointment is needed, please contact the school office. If you have booked an appointment and are unable to attend, please could you notify the school office asap.

Please note - There will be no Multi-Sports after school clubs on Monday 7th and Wednesday 9th November.

Please note – A letter will be sent out regarding Nursery parents' evening.

Many thanks for your cooperation.

Mr A J Laskey
Executive Headteacher